Date: 29/11/2022

NOTICE

From : Chairperson-IQAC	To : All Concerned

Subject : Regarding Internal Quality Assurance Cell (IQAC) Meeting

All the Internal Quality Assurance Cell (IQAC) members and special invitees are hereby informed that IQAC Meeting has been scheduled on **1st December 2022 (Thursday) at 4.00 p.m. in the Board Room**. Meeting will be chaired by the Chairperson-IQAC. Agenda is as follows:

Agenda:

1. Review on Activities Conducted under Active MoU/ Collaboration.
2. Review the progress of Participation in IIC Activities prescribed by the Innovation Cell, Ministry of Education.
3. Review of AQAR 2021-22.
4. Presentation/ Submission of NIRF Data 2023.
5. Planning of Curriculum Feedback for Academic Year 2022-23.
6. Any other points with the permission of the Chair.

Kindly attend the meeting as per the above schedule

(Dr. Vinod M. Kapse)
IQAC Chairperson

Copy through ERP/Email:

- Hon'ble M.D/A.M.D (for kind information please)
- Executive VP (for kind information please)
- Director General (for kind information please)
- All Directors, All Deans, All Associate Deans & All Heads (for kind information please)
- All IQAC members and special invitees (for kind information please)
- Registrar for record
- All Notice Boards

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Signed By:Vinod Mansiram Kapse
Location:
Signing Date:14.09.2026 04:28:59

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Noida Institute of Engineering & Technology
Internal Quality Assurance Cell

Minutes of IQAC Meeting

Date (Day) : 1st December 2022 (Thursday)
Time : 04:00 p.m.
Venue : Board Room

Agenda:

1. Review on Activities Conducted under Active MoU/ Collaboration
2. Review the progress of Participation in IIC Activities prescribed by the Innovation Cell, Ministry of Education
3. Review of AQAR 2021-22
4. Presentation/ Submission of NIRF Data 2023
5. Planning of Curriculum Feedback for Academic Year 2022-23
6. Any other points with the permission of the Chair

Members Present:

Prof. Vinod M. Kapse
Prof. Ritesh Rastogi
Prof. V.K. Pandey
Ms. Sofia Pillai
Prof. Kumud Saxena
Prof. Rashmi Mishra
Prof. Mayank Deep Khare
Prof. C.S. Yadav
Prof. Imaran Ali
Prof. Sovers Singh Bisht
Prof. Anjana Rani Gupta
Prof. Rakesh Kr. Singh
Dr. Neema Agarwal

Agenda	Point of Discussion/ Decision Taken	Decision Taken
Review on Activities Conducted under Active MoU/ Collaboration	The IQAC Chairperson discussed with all academic Heads to regularly evaluate the activities undertaken through existing alliances, evaluate the effectiveness of current partnerships and classify Memorandums of Understanding that are not being actively implemented. It is emphasized to regularly monitor the effectiveness, relevance, and outcomes of each partnership.	Regular monitoring of MoUs to be done. Action by: Head of the Departments
Review the progress of Participation in IIC Activities prescribed by the Innovation Cell, Ministry of Education	The IQAC Chairperson discussed the significance of enhancing participation, ensuring timely updates on the IIC portal, and systematically documentation innovative practices to enable more effective evaluation during future assessments and strengthen the institution's overall quality assurance and continuous improvement processes. It is observed that certain departments were actively involved, while others needed additional support and guidance to improve their contributions.	Increase the participation in IIC Activities Action by: IIC Head

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Review of AQAR 2021-22	The Chairman asked the progress to all HODs regarding the Academic Year 2021–2022 Annual Quality Assurance Report (AQAR). The HODs told that all departmental data has been checked thoroughly. Members of IQAC carefully examined the report, focussing on the documentation of the academic, administrative, research, extension, and student support activities. It is discussed that data accuracy as per NAAC guidelines and incorporating quality improvement projects that were completed throughout the year. Enhancing evidence-based documentation and improving the clarity of presentations were also discussed.	Need to incorporate suggested changes. Action By: IQAC Coordinator
Presentation/ Submission of NIRF Data 2023	IQAC Chairperson discussed the importance of NIRF with all members. NIRF Coordinator presented the combined data, from each department, focussing on key performance indicators such as teaching, learning and resources, research output, graduation outcomes, outreach, and perception. It was recommended that department heads will cross-check the information they provided, particularly when it came to research publications, student progress, and faculty credentials. The Chairperson suggested that all the proposed changes to be incorporated into the data.	Thoroughly review of data before submission. Action by: NIRF Coordinator
Planning of Curriculum Feedback for Academic Year 2022-23	The IQAC Chairperson discussed to get feedback on the curriculum from employers, instructors, alumni, and students. In order for improvements to be implemented on time, it was agreed that structured feedback forms would be distributed in December 2022 and that the responses would be analysed promptly.	Feedback on Curriculum in timely manner Action by: Heads of Departments

The meeting ended with a vote of thanks delivered by Coordinator, IQAC

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